Oakridge Norms 2019-2020

Start

Filling the copy machine with paper

Keeping restrooms cleaner

Knocking on the door before jiggling bathroom door

Taking your old food out of the refrigerator

*Continue*

*Greeting each other positively (salutations), especially to new staff*

*Assuming positive intent*

*Educating with kindness*

*Helping each other out*

Stop

Assuming everyone knows where everything is on the Google Drive

ASSUMING (if you don’t know, ask)

Worrying about the wrong things (L.I.G.)

Taking work home (i.e., checking/sending email after 4:00, etc.)